

*Information requested by SCRB as per Section 4(1)(b) of RTI Act 2005*

**Procedure followed in decision-making process including channels of supervision and accountability**

Name of Unit: Kozhikode

4(1)(b) /1&2  
1<sup>ST</sup> Quarter -2023

Subject/Issue/ Event dealt with	Channels of Supervisors		Norms set by it for discharge of functions	Rules/Regulations/ Instructions/Manuals/ Records used by officers for discharging its functions	Statement of categories of documents that are held by or under control	Any Other Information
	Action taken officer (Designation)	Supervisory officers designation				
Law & Order/ Police Protection	SHO	CI/ACP	As per PSO 1 to 4	PSO, IPC, Cr PC, Special and Local laws	Petition Register	
Crimes	SHO	CI/ACP			Case Diary	
Collection of Intelligence	SB Staff		ACP Special Branch			
Collection of Crime Statistics	DCRB Staff	ACP DCRB				
Traffic Regulation	SI/ASI/ HC/PCs	CI/ACP Traffic		MV Act Rules, IPC		
Service matters of constabulary and officers	Clerk	JS/AO/AA, ACP (Admn), CP	Service Rules		Files and registers	
District Level consultative committee	MLAs of the district and Mayor	Commissioner of Police	Quarterly			