

POLICE



DEPARTMENT

No. A1-24769/2017/CC

City Police Office,
Kozhikode
cpkkd.pol@kerala.gov.in
04952722673
Dated. 20-04-2017

From

District Police Chief
KOZHIKODE CITY

To

All Officers in Kozhikode District (Except DC AR & SHO Coastal PS)

Sir,

Sub : General Transfer 2017 – Option Called for – reg.

The request of general transfer from SI S/N (except original ASI), GSIs, GASIs, Sr. CPOs, CPOs, WGASI, WSr.CPOs and WCPOs who will have completed 3 years continuous service in the present Police Station/Units as on 01/04/2017 in the following format through iaps on or before 08/05/2017. General Number should be furnished in respect of SI(SN)s/GSIs/GASIs. The following guidelines should be observed while submitting the requests.

1. The option submitted through proper Channel.
2. The option shall be submitted in the prescribed proforma (Form A) attached with.
3. The option received after 08/05/2017 will not be entertained.
4. Those who have completed three years and not submitting option will be transferred out without their options.
5. The Sr. CPOs & CPOs who have been on working arrangement will also be deemed to have worked in that Police Station.
6. The limit prescribed should be strictly adhered to and SHOs concerned are responsible for any delay in this regard.
7. SHO/Unit head should Collect form (Form A) and prepare a consolidated form (Form B) in a particular format given below which contain all the received options.
8. Those who have due to retire with in 31/03/2018 are not compulsory submit the option.

FORM A (FORM OF OPTION)

1	Name	
2	Designation (Original –Don't mentioned Grade if any)	
3	General Number	
4	Date of Birth	
5	Date of Entry in Service	
6	Date of Retirement	
7	Present Unit	



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8	Mother PS	
9	Date of Joining in the present unit/station and period of service in this unit/station	
10	Previous three stations including present station	1. Present Unit/Station 2. 3.
11	Police Station opted	1. 2. 3.
12	Whether deserving any special (Retirement on or before 31/03/2018 or any serious illness)	
13	If other than any specify	

Name and signature of the applicant.

FORM A (CONSOLIDATED FORM)

SL No.	Name	Designation with GL No.	Date of joining in the present unit	Name of Police Station last worked	Station/Unit opted	Remarks if any
				1. 2. 3.	1. 2. 3.	

Signature of the Office Head.

1. Before sending form A (option form) and form B (consolidated form) SHO/Unit head/writer must verify the records and ensure all the Police personnel those who have worked for three years or more than three years on or before 01/04/2017.
2. The consolidate form (Form B) along with the option form (Form A) should reach this Office on or before 08/05/2017.

Yours faithfully



**J Jayanath IPS
Commissioner of Police**

